

## Unit 425 Minutes October 27, 2008

PRESENT: Board Members: Norm Holthouse, Nancy Schafer, Kathie Hoehne, Brenda Glaze, George Holcombe, Dennis Smith, Tom Ottley, Caroline Green, Walt Pease, and Gail Buck. Doug Scott, Director, was preparing for the evening's game.

NOT PRESENT: Greg Svendsen

CALL TO ORDER: A quorum was met, and President Norm Holthouse called the meeting to order at 5:32pm.

AUDIT REPORT: Jim Meinel, a volunteer committee member with assistance from Caroline Green and Linda Vernon, completed the audit of the Anchorage Bridge Center's books for the fiscal year ending March 31, 2008. His report is on file.

APPROVAL OF MINUTES: The September 22, 2008, minutes were approved by Kathie and seconded by Walt.

TREASURER'S REPORT: Kathie said that starting November 1, the rent will increase to \$4,155.00 per month. For the month of October, income was \$6,384.63 and expenses were \$7,581.58. The expenses were larger than normal because of a large supplies order of \$1,600. However, these supplies will last for quite a while. The treasurer's report was approved by Nancy and seconded by George.

CLUB MANAGER'S REPORT: Dorothy was not present but did send a Club Manager's Report.

OLD BUSINESS:

- a. Insurance Update – Caroline passed out copies of our current insurance policy. She said that our computers are covered under our current policy.
- b. Nominating Committee – There was discussion on whether or not to have photos of the nominees on the Board of Directors ballot. A vote was taken and the motion passed, with three opposed, to having the pictures.
- c. The Club Manager's Duties and Responsibilities – Dorothy had no objections to the list of duties and responsibilities. There was discussion of members' Masterpoints being shown in the new Membership Directory. It was decided that the Club Manager clear with the Board of Directors before publishing any membership photos, Masterpoints, etc. The list of Club Manager's Duties and Responsibilities was approved as amended to include the above.

NEW BUSINESS:

- a. Carpet Cleaning – George is going to get bids for cleaning the carpet and for getting out the stains in the kitchen area. It was decided that a Monday morning would be the best time to have the carpet cleaned. We may just have part of the carpet cleaned—the kitchen and table area.
- b. Bridge Center Lease and Location – Walt will draw up specifications for what would be needed if we look for other leased property.
- c. Punch Card for Game Plays and Lessons – There was discussion on gift cards, prepaid punch cards, and “split the pot” raffles as possible ways to increase revenue. Tom said that we need a “caller” for each game in order to increase membership and that caller should get a free play. However, this “free play” is up to the discretion of the director. Tom offered to work on the mentoring program, and Nancy will help.
- d. Ice Machine – Nancy said she misses the ice maker and asked if it was broken forever. Walk said that we should try turning off the refrigerator and defrosting it completely to see if it thaws. This may solve the problem of the ice maker not working. If thawing out the refrigerator completely does not work, then a repairman should be called.

The next board meeting will be Monday, December 8, 2008.

ADJOURN: The meeting was adjourned at 6:40pm

Respectfully submitted,

Gail Buck, Secretary