

**Unit 425 Minutes**  
**June 24, 2007**

Present: Board Members: Kathie Hoehne, Dorothy Case, George Holcombe, Walt Pease, Nancy Schafer, Norm Holthouse, Dennis Smith.  
Others: Brenda Glaze.

The meeting was called to order at 5:30pm by Norm Holthouse, President. It was determined that there was a quorum present.

The minutes of the May meeting were approved as presented.

The Treasurer's report was approved as presented. The financial results of the recent Regional Tournament were presented. There were almost 400 tables at the tournament. 191 people played at the tournament, and 176 of them received points. Extra expenses and income were estimated by Brenda Glaze. It looked like the approximate profit was \$7,000.00. Brenda stated that leftover prize bridge pamphlets can be sold for \$1.00 each, and leftover cards can be used by the club. Brenda was congratulated by the Board for her outstanding job as Tournament Chair.

Kathie presented us with the audit report which is attached. Thanks to Jim Meinel, Barbara Bowerman and Linda Theis for service on the Audit committee, and to Kathie Hoehne for her work as Treasurer.

The Minutes of the May meeting were approved as presented. Officers of the Board signed last month's approved minutes and gave it to Kathie so Kathie could deposit our money in an interest bearing account.

The need for a new cleaning service was discussed. Alan Jenson presented two proposals to the club for cleaning services. Norm Holthouse appointed George Holcombe to evaluate the proposals, solicit other proposals, determine if and when the present cleaners were going to leave, and make a decision to present to the Board at the next meeting to provide for cleaning the club once on Mondays and a mini-cleaning again on Thursday mornings.

Walt Pease moved to go ahead with the purchase of the Bridge mate equipment and software, a wireless scoring system. Norm Holthouse read the most recent information from the website. After reading the information,

it was determined that the company was not really ready to take orders yet, so the motion was tabled. It was noted that the price has decreased since Howard presented the information to us last month.

Old Business: The topic of increasing the fees for the club was brought up. No action was taken.

New Business:

1. It was moved, seconded and approved to reimburse Walt Pease's recognition of Brenda Glaze's outstanding job as Regional tournament chair with a gift and ACBL bucks worth \$400.00 total. It was noted that the Board has authority to grant such extra recognition as it sees fit, but that it is not setting a precedent. It was also noted that Brenda paid to play during the tournament, and that Tournament Chair do not normally pay to play.
2. It was moved, seconded and approved that if there is a single partnership chair for a tournament, that person can play for free in the games at the tournament in which they play.
3. It was moved, seconded and approved to reimburse table fees for games played to Dennis Smith for his hard work as Partnership Chair at the past Regional Tournament with free play certificates.
4. It was moved, seconded and approved that if there is one single tournament chair for a tournament, that person can play for free in the games at the tournament in which they play.
5. It was brought up that the Club treasurer and the club Webmaster are jobs that require a lot of time for the club and the Board may wish to reimburse the members for their time. No action was taken.

Norm Holthouse strongly recommended that the club come up with a Policies and Procedures manual that will include the above policies as well as other policies that have been traditional and or ACBL policies. Not all Directors are following the policies the same. For example, it was noted that free play certificates are for regular club games, ie. \$7.00. If it is a game with a premium, such as an NAP, extra money should be collected.

Norm also recommended that new Board members should get a policies and procedures manual and copies of the Bylaws, etc. and training .

Nancy Schafer and Norm Holthouse are already on a committee to review and revise the ByLaws. Norm stated that he would review the minutes he has to come up with policies that should be in a Policies and Procedures manual.

The meeting was adjourned at 7:30pm.

Respectfully Submitted,  
Dorothy S. Case, Secretary